



## Request for City Council Committee Action From the Department of Finance

**Date:** March 5<sup>th</sup>, 2013

**To:** Honorable Betsy Hodges, Chair Ways & Means Committee

**Subject:** **Approval of Official Publication No. 7746 Bids for Phase III Cemetery Fence Restoration Project**

**Recommendation:**

Acceptance of the low responsive bid of Terra General Contractors in the amount of \$262,262.00 to furnish and deliver all labor, materials and incidentals necessary for Phase III Pioneers and Soldiers Memorial Cemetery Fence Project for the Minneapolis Finance/Property Services Department, as follows:

**Lump Sum Base Bid:** **\$262,262.00**

Terms are net-30 days

F.O.B.: Destination

**The apparent low bidder did not meet small and underutilized business goals. Please refer to the attached Civil Rights Letter.**

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

**This has been approved by the Civil Rights Department.**

**Prepared by:**

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Gary Warnberg, Director, Purchasing

**Approved by:**

\_\_\_\_\_  
Kevin Carpenter, Chief Financial Officer, Finance Dept.

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Paul Aasen, City Coordinator

**Financial Impact** (Check those that apply)

☐ No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of four (4) bids received on Official Publication No. 7746 Bids for Phase III Cemetery Fence Restoration Project.

Attachments – Civil Rights Letter  
Staff Memo  
Tabulation Sheet

cc: C. Backes  
G. Goeke  
R. Crossland